

Policy and Performance Advisory Committee 15 March 2021



Time: 3.30 pm

PLEASE NOTE: This will be a 'virtual meeting', held remotely in accordance with section 78 of the Coronavirus Act 2020 and section 13 of the related regulations.

Members of the press and public can view the meeting by clicking on the link provided on the agenda page on the Council's website or calling the number provided.

Instructions for members of the committee, officers and other participants to join the meeting have been circulated separately.

Membership:

Councillor Joe Miller (Chair); Councillors Liz Boorman (Deputy-Chair). Robert Banks, Nancy Bikson, Roy Burman, Isabelle Linington, Milly Manley, Christine Robinson, Adrian Ross, Steve Saunders and Stephen Gauntlett

Quorum: 3

Published: Friday, 5 March 2021

Agenda

1 Minutes of the previous meeting (Pages 5 - 12)

To consider the minutes of the meeting held on 25 January 2021.

2 Apologies for absence

3 Declarations of Interest

Disclosure by councillors of personal interests in matters on the agenda, the nature of any interest and whether the councillor regards the interest as prejudicial under the terms of the Code of Conduct.

4 Urgent Items

Items not on the agenda which the Chair of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances as defined in Section 100B(4)(b) of the Local Government Act 1972. A Supplementary Report will be circulated at the meeting to update the main Reports with any late information.

5 Written Questions from Councillors

To deal with written questions from councillors pursuant to Council Procedure Rule 12.3 (page D8 of the Constitution).

PERFORMANCE REVIEW

6 Updates and Reports from the Policy and Performance Advisory Committee Work Programme

- (a) The Council's approach to development and sustainability for public sector sites in Newhaven - verbal update

POLICY INPUT AND DEVELOPMENT

7 Requested reports due for consideration by the Cabinet on 25 March 2021

- (a) Interim Policy Statement for Housing Delivery (Pages 13 - 26)

Report of the Director of Regeneration and Planning.

- (b) Investing in Green Energy Initiatives - to follow

Report of the Director of Regeneration and Planning.

8 Forward Plan of Cabinet Decisions (Pages 27 - 40)

To receive the Forward Plan of the Cabinet.

9 Policy and Performance Advisory Committee Work Programme (Pages 41 - 44)

To receive the Policy and Performance Advisory Committee Work Programme.

10 Exclusion of the public

The Chief Executive considers that discussion of the following items is likely to disclose exempt information as defined in Schedule 12A of the Local Government Act 1972 and may therefore need to take place in private session. The exempt information reasons are shown beneath the items listed below. Furthermore, in relation to paragraph 10 of Schedule 12A, it is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information. (The requisite notices having been given under regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.)

11 Investing in green energy initiatives - Exempt Appendix 1 - to follow

Exempt information reasons 3 – Information relating to the financial and business affairs of any particular person (including the authority holding that information).

12 Date of Next Meeting

To note that the next meeting of the Policy and Performance Advisory Committee is scheduled to be held on Thursday 3 June, at 3.30pm.

Information for the public

Accessibility:

This agenda and accompanying reports are published on the Council's website in PDF format which means you can use the "read out loud" facility of Adobe Acrobat Reader.

Public participation:

Please contact Democratic Services (see end of agenda) for the relevant deadlines for registering to submit a speech on a matter which is listed on the agenda if applicable. Where speeches are normally allowed at a Committee, live public speaking has temporarily been suspended for remote meetings. However, it remains possible to submit speeches which will be read out to the committee by an Officer.

Information for Councillors

Disclosure of interests:

Members should declare their interest in a matter at the beginning of the meeting.

In the case of a disclosable pecuniary interest (DPI), if the interest is not registered (nor the subject of a pending notification) details of the nature of the interest must be reported to the meeting by the member and subsequently notified in writing to the Monitoring Officer within 28 days.

If a member has a DPI or other prejudicial interest he/she must leave the meeting while the matter is being considered (unless he/she has obtained a dispensation).

Councillor right of address:

A member of the Council may submit a question to ask the Chair of a committee or sub-committee on any matter in relation to which the Council has powers or duties or which affect the District and which falls within the terms of reference of that committee or subcommittee.

A member must give notice of the question to the Head of Democratic Services in writing or by electronic mail no later than close of business on the fourth working day before the meeting at which the question is to be asked.

Other participation:

Please contact Democratic Services (see end of agenda) for the relevant deadlines for registering to speak on a matter which is listed on the agenda if applicable.

Democratic Services

For any further queries regarding this agenda or notification of apologies please contact Democratic Services.

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Policy and Performance Advisory Committee

Minutes of meeting held remotely on 25 January 2021 at 3.30 pm.

Present:

Councillor Joe Miller (Chair).

Councillors Liz Boorman (Deputy-Chair), Robert Banks, Nancy Bikson, Roy Burman, Roy Clay, Isabelle Linington, Christine Robinson and Adrian Ross.

Officers in attendance:

Millie McDevitt (Performance and Programmes Lead), Jo Harper (Head of Business Planning and Performance), Philip Brown (Property Lawyer), Andrew Clarke (Deputy Chief Finance Officer (Financial Planning)), Homira Javadi (Chief Finance Officer), Oliver Jones (Strategy and Partnership Lead), Ola Owolabi (Deputy Chief Finance Officer (Corporate Finance)) and Kate Richardson (Strategy and Partnership Lead for Sustainability).

Also in attendance: Chief Inspector Di Lewis, Sussex Police

11 Minutes of the previous meeting

The minutes of the meeting held on 30 November 2020 were submitted and the Chair was authorised to sign them as a correct record.

12 Apologies for absence

Apologies were received from Councillor Milly Manley and Councillor Steve Saunders. Councillor Roy Clay was appointed as a substitute for Councillor Manley.

13 Declarations of Interest

There were none.

14 Urgent Items

There were none.

15 Written Questions from Councillors

There were none.

16 Updates and Reports from the Policy and Performance Advisory Committee Work Programme:

The Chair, Councillor Miller, asked Members which Cabinet reports they

wished to be called over and included in discussion. The Committee requested that the following items be called over:

- 7(b). General Fund Revenue Budget 2021/22, Capital Programme
- 7(c). Treasury Management and Prudential Indicators 2021/22, Capital Strategy & Investment Strategy
- 7(e). Portfolio progress and performance report quarter 3 - 2020-2021
- 7(f). Climate change and sustainability strategy
- 7(g). Community safety partnership annual report
- 7(h). Voluntary Sector Report
- 7(i). Planning Technical Advice Notes

RESOLVED that the officer recommendations in the following reports be supported in full:

Item 7 (a) Recovery and Reset Programme

Item 7 (d) Annual Review of Fees and Charges

16a Update on the review of the Development Management area of the Planning Service

Leigh Palmer, Head of Planning Services, presented the report. During discussion, the following points were highlighted:

- The time-period of six months referred to in recommendation 2 was a broad reporting cycle and that the report provided to Members was slightly within the six-month period. The establishment of the Planning First service would provide clearer reporting and management lines and a more identifiable process.
- The establishment of the Difficult Property Group brought together colleagues from other organisations who had relevant skillsets and expertise, and could support swifter resolutions to complex enforcement cases.
- The potential for Planning Committees being held on a four-weekly cycle was being scoped. The change of frequency would support the consultation process and provide stronger support of meetings by officers.
- The recruitment of junior staff was underway to partly address the vacancies within the Planning service.
- The government-set housing delivery target was approximately 780 dwellings per annum but was liable to change. The call-for-sites process concluded in the New Year and formed part of the Authority's Local Plan.

The results were currently being evaluated.

RESOLVED that:

- (1) the updated information within the report be noted; and
- (2) that the progress on the action points in part 1 of the report be provided to the Committee within 6 months.

16b Tourism in the District Update

Philip Evans, Director of Tourism and Enterprise, presented the update. During the discussion the following points were highlighted:

- Certain events, such as the Gin and Fizz festival, would be difficult to hold with current social-distancing measures. There was the option of a later date for the event. The arts event was still in the planning stage and looking broadly at all events, they could be moved to later dates if the current Covid restrictions remained in place.
- Sussex Modern was an organisation the Tourism and Leisure team had engaged with and one that would be supported in the future – discussion on Charleston had already taken place. Sussex Modern focused on art and landscape and would be included amongst a number of promotion brands that the Team would utilise.

RESOLVED to note the update.

16c Wave Leisure Partnership Support update

Philip Evans, Director of Tourism and Enterprise, presented the report. There was no discussion on the item.

RESOLVED to note the update.

16d Recovery and Reset Programme

This report was not requested for inclusion in discussion by the Committee (see minute 16) and the Committee had previously resolved to support the officer recommendations in the report in full.

RESOLVED to support the officer recommendations in the report in full.

16e General Fund Revenue Budget 2021/22, Capital Programme

Homira Javadi, Chief Finance Officer and Andrew Clarke, Deputy Chief Finance Officer, presented the report. During the discussion the following points were highlighted:

- Setting the council tax was a Member decision and the proposals included

a £5.00 increase, and contributed to reducing the baseline and reducing the savings target.

- Part of the comprehensive spending review would have included a business rates review. However, the review had been delayed, which in light of the current environment and the impact of the Pandemic, would lead to a more accurate reflection of the business rates position and a more fit-for-purpose review, when restarted.
- The imbalance of business rate contributions between businesses that had benefited from the Pandemic (such as online and delivery companies) and high street retailers was noted, and would be fed back to the relevant areas of engagement and surveys carried out by the Ministry of Housing Communities and Local Government.
- Until a national non-domestic rates calculation was undertaken, the full value of the projected business rates retention scheme was unknown. A reserve had been established for business rate equalisation to mitigate the potential volatility of business rates retention. The reset business rate value could be as low as the baseline figure included in the Budget.
- A number of members felt that a zero increase in council tax would alleviate some of the financial pressure experienced by residents. It was confirmed that a zero increase would equate to an additional reduction of approximately £180,000 in council tax revenue.
- A Member requested that the level of support provided by the Government to local authorities during the Pandemic be noted.
- Members noted the Housing Revenue Account report and appendices which had been circulated earlier in the day.

RESOLVED

To support the recommendations in the report subject to the following amendment being considered by the Cabinet:

- 1. Recommendation ii) in the Cabinet report be amended to read.... 'Zero increase in the Council Tax for Lewes District Council for 2021/22'.**

16f Treasury Management and Prudential Indicators 2021/22, Capital Strategy & Investment Strategy

Ola Owolabi, Deputy Chief Finance Officer, presented the report. During the discussion the following points were highlighted:

- In terms of ethical investment, the level of risk and yield were considerations, however, the security of the investment was the key factor. The Treasury Management team was developing a checklist that

assessed investment opportunities.

- The affordability of the capital programme was measured through the prudential codes included in the report. The Finance team's strategy was to avoid reliance on borrowing to finance the Capital Programme and to look at external funding or capital receipts to reduce the revenue burden.

RESOLVED to support the officer recommendations in the report in full.

16g Annual Review of Fees and Charges

This report was not requested for inclusion in discussion by the Committee (see minute 16) and the Committee had previously resolved to support the officer recommendations in the report in full.

RESOLVED to support the officer recommendations in the report in full.

16h Portfolio progress and performance report quarter 3 - 2020-2021

Millie McDevitt, Organisational Effectiveness and Performance Lead, presented the report. During discussion the following points were highlighted:

- The fly-tipping target was reported on a quarterly basis towards a yearly target. The quarter 3 target would have been 50 in isolation giving it a green rating.

It was agreed that the following points would be considered and reported back on to the Committee after the meeting:

- Possible factors contributing to the reduction of household recycling rates.
- Consideration of the removal of the fly-tipping target and reporting of the performance indicator as 'for information only'.

RESOLVED to support the officer recommendations in the report in full.

16i Climate change and sustainability strategy

Kate Richardson, Strategy & Partnership Lead- Sustainability, presented the report. During discussion the following points were highlighted:

- In response to comments that the strategy document was too lengthy, it had been previously agreed by the Emergency Climate Change Panel, that a shorter, more concise document would be produced that would be more user-friendly and made available alongside a communications strategy. The final version of the Strategy would include links that provided signposting for residents.
- The communications strategy would be made available to the Emergency

Climate Change Panel in March. As the delivery phase was approaching, the capacity for reporting directly to the Policy and Performance advisory Committee would be reduced.

RESOLVED to support the officer recommendations in the report in full.

16j Community safety partnership annual report

Oliver Jones, Strategy and Performance Lead – Partnerships, presented the report. Chief Inspector Di Lewis, Sussex Police, was also in attendance to support the presentation. During the discussion the following points were highlighted:

- The level of detail necessary to clearly indicate the cause of the increase in incidents of racism was not currently available. Sussex police had a hate-crime coordinator who would be able to look further into the incidents.
- The incidents of anti-social behaviour (ASB) had previously decreased but had increased more recently – this was in part, attributed to the closing of schools and the congregating by young people in other areas. Incidents of breaching lockdown rules were not counted as ASB and were dealt with as a separate policing response.
- The Rural Crime team was a new initiative that had already provided positive results and linked with other teams as well as working independently.
- There was not currently a programme of vaccinations available for the Police teams.

RESOLVED to support the officer recommendations in the report in full.

16k Voluntary Sector Report

Jo Harper, Head of Business Planning and Performance, presented the report. During the discussion the following points were highlighted:

- The results of the consultation had been discussed with the lead Cabinet members and following consideration of a number of relevant issues, the option for grant allocations in 2021/2022 detailed in the report had been chosen and made as a recommendation to the Cabinet.
- The Cabinet member had opted for a selection process for bids to ensure that a transparent process was being followed.

The Committee felt there was another option for the grant allocations that the Cabinet should consider that included elements of the previously considered options.

RESOLVED To support the recommendations in the report subject to the

following amendment being considered by the Cabinet:

1. Recommendation (3) in the Cabinet report be amended to read'Agree to award a combination of core grants (without a bidding process) alongside competitive grants on a tri-annual basis to be implemented from 2021/22'.

16I Planning Technical Advice Notes

Mathew Hitchens, Interim Planning Policy Lead, presented the report. There was no discussion on the item, however the report and the recommendations were welcomed by the Committee.

RESOLVED to support the officer recommendations in the report in full.

17 Forward Plan of Decisions

The Chair, Councillor Miller, introduced the Forward Plan of Cabinet decisions. Members requested the following items for inclusion on the 15 March 2021, Policy and Performance Advisory Committee agenda:

- Wave Leisure Service Plan 2021/22
- Community Infrastructure Levy Charging Schedule Review
- Update to the Local Validation List:- Information required to support/accompany planning applications
- Joint Biodiversity Strategy
- Asset Management Plan

RESOLVED to note the Forward Plan of Cabinet Decisions.

18 Policy and Performance Advisory Committee Work Programme

The Chair, Councillor Miller, presented the Policy and Performance Advisory Committee Work Programme.

RESOLVED to note the Committee's work programme.

The meeting ended at 6.00 pm

Councillor Joe Miller (Chair)

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Report to:	Policy and Performance Advisory Committee
Date:	15 March 2021
Title	Interim Policy Statement for Housing Delivery
Exemption:	None
Report of:	Tim Whelan, Director of Regeneration and Planning
Ward(s):	All
Purpose of Cabinet report:	To seek Cabinet approval of the Draft Interim Policy Statement for Housing Delivery
Officer recommendation(s) to the Cabinet:	That Cabinet approves the Draft Interim Policy Statement for Housing Delivery, as set out at Appendix 1 to the Cabinet report, to assist with determining planning applications for housing development outside of the adopted planning boundaries with effect from 11 May 2021.
Reasons for recommendations:	To provide a critical friend challenge to the Cabinet decision and policy making process.
Contact Officer(s):	Name: Nick Peeters Post title: Committee Officer E-mail: nick.peeters@lewes-eastbourne.gov.uk Telephone number: 01323 415272

1 Introduction

- 1.1 In its role as a provider of public scrutiny and as critical friend, the Policy and Performance Advisory Committee has a duty to provide a challenge to the executive decision and policy makers.
- 1.2 The Policy and Performance Advisory Committee is able to provide this challenge through the inclusion of the Council's Forward Plan of Decisions as a standing item on each of the Committee's agendas, allowing the Committee to request the inclusion of reports due for consideration by the Cabinet on its agenda and by asking that the relevant officers, heads of service or directors, attend the Committee meetings and discuss the content of the reports.
- 1.3 Following consideration of each item, where the Members will be able to ask questions of the relevant officers, heads of service, directors and other stakeholders, the Policy and Performance Advisory Committee will provide one of the following three recommendations to the Cabinet:
 - 1) To support the recommendations in the report in full; or

- 2) To support the recommendation in the report subject to the consideration by the Cabinet of any amendments agreed by Committee; or
- 3) To not support the recommendations in the report and give reasons.

1.4 The Cabinet will be provided with the recommendations from the Policy and Performance Advisory Committee when it considers the main report.

2 Financial / Legal / Risk Management / Equality Analysis/ Environmental Sustainability Implications/ Background Papers

2.1 All implications are addressed in the Cabinet report attached at Appendix 1.

3 Appendix

Appendix 1 – **Interim Policy Statement for Housing Delivery**

Report to:	Cabinet
Date:	25 March 2021
Title:	Interim Policy Statement for Housing Delivery
Report of:	Director of Regeneration and Planning
Cabinet member:	Cllr Emily O'Brien, Cabinet Member for Planning and Infrastructure
Ward(s):	All wards in Lewes District that lie wholly or partially outside of the South Downs National Park
Purpose of report:	To seek Cabinet approval of the Draft Interim Policy Statement for Housing Delivery
Decision type:	Key
Officer recommendation:	That Cabinet approves the Draft Interim Policy Statement for Housing Delivery, as set out at Appendix 1
Reasons for recommendations:	To help provide a clear and consistent approach to the assessment of planning applications for housing development outside of the adopted planning boundaries.
Contact Officer(s):	Name: Robert King Post title: Senior Planning Policy Officer E-mail: robert.king@lewes-eastbourne.gov.uk Telephone number: 01273 085455 or 01323 415455

1 Interim Policy Statement for Housing Delivery (IPS)

- 1.1 The IPS has been prepared in the context of the vision, objectives and policies set out in the adopted Lewes District Local Plan. It also reflects many of the priorities set out in the Council's Corporate Plan, including delivering new homes, promoting access to housing for all groups, encouraging more walking and cycling, increasing biodiversity, putting sustainability at the heart of the planning process, and ensuring an effective and transparent planning service
- 1.2 The Interim Policy Statement for Housing Delivery (IPS) has been drafted to facilitate the delivery of new housing. It seeks to provide clarity and guidance to applicants about how the Council will assess development proposals for housing on sites outside of the settlement planning boundaries. The full text of the draft IPS is set out at Appendix 1 to this report.
- 1.3 The IPS identifies the factors that are considered critical to achieving sustainable development in relation to the provision of housing outside of the settlement planning boundaries, having regard to the policies of the adopted Local Plan and

the NPPF.

1.4 It is important to note that the IPS will be published as informal guidance and will not alter the statutory planning framework for the district. Nor does it set out the full range of relevant national or local planning policy and practice that may be applied by the Council when considering applications for housing development outside of the planning boundaries.

1.5 It has been prepared to provide guidance and clarity to applicants, and should be read alongside the relevant development plan policies for the area and it will be used as a material consideration in the determination of planning applications.

2 Outcome expected and performance management

2.1 The IPS has been produced as a positive and proactive document and it seeks to ensure that new homes are delivered in the right place, and at an appropriate scale, to help meet the local housing needs of the district, as required by national planning policy.

2.2 The effectiveness of the IPS will be monitored through the development management process, including appeal decisions. If the IPS fails to provide the necessary clarity and guidance to promote sustainable development, it can be reviewed or withdrawn at a future date.

3 Consultation

3.1 As part of the consultation regime all towns and parishes, neighbouring authorities, the national park and the Planning Service Users Group were consulted with all responses received being report to the Local Plan Steering Group and where appropriate constructive amendments to the text of the IPS, have been incorporated in the draft document at Appendix 1 to this report.

4 Financial appraisal

5.1 There are no financial implications of approving the IPS as a non-statutory guidance document for development management purposes.

5 Legal implications

6.1 The Council has a statutory duty to determine applications in accordance with Section 38(6) of the Planning & Compulsory Purchase Act 2004. This requires that planning applications be determined in accordance with the development plan unless material considerations indicate otherwise. This duty includes taking into account relevant policies of the development plan and the policies of the NPPF.

The policy for the “tilted balance” under paragraph 11d)ii) NPPF 2012 provides that for decision-taking this means:

d) where there are no relevant development plan policies, or the policies which are most important for determining the application are out-of-date , granting permission unless:

i. the application of policies in this Framework that protect areas or assets of particular importance provides a clear reason for refusing the development proposed

; or

ii. any adverse impacts of doing so would significantly and demonstrably outweigh the benefits, when assessed against the policies in this Framework taken as a whole.”

Recent case law confirms that decision makers may adopt a holistic approach to the performance of the duty in section 38(6) and provided the statutory duty is complied with, the decision-maker can go about the task in a way that seems suitable in the circumstances of the case and in doing so, relevant policies in the development plan may be taken into account. The Interim Policy Statement for Housing Delivery will help ensure the Council takes a consistent approach to determining development proposals for housing outside the settlement planning boundaries and enable the Council to demonstrate that it has done so.

Legal Implications Provided 22.02.21 JCS – 9928

6 Risk management implications

7.1 The IPS represents a pro-active approach to housing delivery in the light of changed circumstances since the adoption of the strategic policies of the Local Plan in 2016. Its implementation is intended to improve the efficiency and effectiveness of the development management process for all parties.

7 Equality analysis

8.1 The IPS has been prepared in the context of the vision, objectives and policies of the adopted Lewes District Local Plan Parts 1 and 2, for which EaFA’s have already been completed at key stages of publication. No further direct implications for equalities have been identified at this stage.

8 Environmental sustainability implications

8.1 The IPS has been prepared within the context set by the vision, objectives and policies of the adopted Lewes District Local Plan, which has been subject to Sustainability Appraisal incorporating the requirements of the Strategic Environmental Assessment Directive. The IPS identifies the factors that are considered critical to achieving sustainable development in relation to the provision of housing outside of the settlement planning boundaries. Its implementation should therefore contribute towards meeting the target of net zero carbon by 2030.

9 Appendices

- Appendix 1: Draft Interim Policy Statement for Housing Delivery

10 Background papers

The background papers used in compiling this report were as follows:

- [Lewes District Council Five Year Housing Land Supply Position Statement 1 April 2020](#)
- [National Planning Policy Framework](#)
- [Lewes District Council Revised Local Development Scheme](#)
- [Lewes District Local Plan Part 1: Joint Core Strategy](#)
- [Lewes District Local Plan Part 2: Site Allocations and Development Management Policies](#)



Draft Interim Policy Statement for Housing Delivery

March 2020

1 Introduction

- 1.1 This Interim Policy Statement sets out the criteria that the District Council will use to determine planning applications for housing development outside of the settlement planning boundaries, as defined in the adopted Lewes District Local Plan. It has been produced as a positive and pro-active way forward if the Council is unable to demonstrate a five year supply of deliverable housing sites after 11 May 2021.
- 1.2 The Statement does not apply to land within the South Downs National Park, where the South Downs National Park Authority is the local planning authority.

2 Background

- 2.1 The adopted Lewes District Local Plan comprises two documents:
- Local Plan Part 1: Joint Core Strategy 2010-2030
 - Local Plan Part 2: Site Allocations and Development Management Policies
- 2.2 The Local Plan Part 1 (LLP1) sets out the long term vision and objectives for the whole of Lewes District and provides the strategic policies to guide development and change between 2010 and 2030. It identifies a housing requirement of 6,900 additional dwellings (345 dwellings per annum) across the whole district, including the area within the South Downs National Park, over the plan period. The LPP1 was adopted by the Lewes District Council on 11 May 2016 and by the South Downs National Park Authority on 23 June 2016.
- 2.3 The Local Plan Part 2 (LPP2) supports and seeks to deliver the strategic objectives of the LPP1, but only covers the area of Lewes District outside of the National Park. This is because the South Downs Local Plan has superseded the LPP1 in that part of the district within the National Park. The LPP2 identifies a housing requirement of 5,494 additional dwellings (275 dwellings per annum) for that part of the district outside the National Park. The LPP2 was adopted by Lewes District Council on 24 February 2020.
- 2.4 Since the adoption of the LPP1, the Government has made a number of changes to the planning system and published revisions to National Planning Policy Framework (NPPF) and Planning Practice Guidance. Most significantly,

the Government introduced a new standard method for calculating local housing need in 2018 and has instructed local planning authorities to identify a five year supply of housing land sufficient to meet this housing need if their adopted strategic policies are more than five years old.

- 2.5 From 11 May 2021 (five years after the adoption of the LPP1), the district's housing land supply will therefore be assessed against a provisional local housing need figure of 782 dwellings per annum, rather than the 345 dwellings per annum currently set out in the adopted Local Plan. The district's housing land supply and delivery position will be reviewed at that time, but it is unlikely that Council will be able to demonstrate a five year supply of deliverable housing sites sufficient to meet the need for 782 dwellings per annum, as required by the Government.
- 2.6 As a consequence, decisions on planning applications involving the provision of housing will be tilted in favour of sustainable development, in accordance with Paragraph 11 of the NPPF. This means that planning permission should be granted unless any adverse impacts of doing so would significantly and demonstrably outweigh the benefits, when assessed against the policies in the NPPF taken as a whole.
- 2.7 The Council is currently reviewing and updating the policies of the adopted Local Plan, as required by Regulation 10A of the Town and Country Planning (Local Planning) (England) Regulations 2012. However, it is not anticipated that the new, updated Local Plan will be adopted before 2023. In the meantime, the Council must continue to determine planning applications on their individual merits, having regard to the policies of the approved development plan and any other material considerations, including national planning policies.

3 Purpose and Status of this Document

- 3.1 The adopted Local Plan uses 'planning boundaries' to positively focus growth on the most sustainable settlements, reduce the need to travel, and protect the intrinsic character and beauty of the countryside. However, these settlement planning boundaries were defined on the basis of accommodating a housing requirement of 345 dwellings per annum, as set out in Spatial Policy 1 of the Local Plan. If the Council is unable to demonstrate a five-year supply of deliverable housing sites, it is acknowledged that the planning boundaries may need to be breached in order to help meet local housing needs.
- 3.2 This Interim Policy Statement therefore applies to planning applications for the provision of housing on sites located outside of the planning boundaries (as defined on the Local Plan Policies Map). Its purpose is to facilitate the delivery of new housing by providing a clear and consistent approach to the assessment of development proposals on such sites over the period from 11 May 2021 until the adoption of the new Local Plan. It seeks to ensure that new homes are delivered

in the right places, and at an appropriate scale, to help meet the needs of the plan area in the short term.

- 3.3 The Statement identifies the factors that are considered critical to achieving 'sustainable development' in relation to the provision of housing outside of the planning boundaries. It has been prepared within the context set by the vision and objectives of the adopted Local Plan, in particular the need to actively manage patterns of growth to make the fullest possible use of walking, cycling and public transport. It also reflects the Council's declaration of a climate emergency in 2019, and its aim to deliver new homes and promote access to housing for all groups whilst creating sustainable communities (*LDC Corporate Plan 2020-2024*).
- 3.4 The Statement does not form part of the development plan and does not alter the statutory planning framework for that part of Lewes District outside of the South Downs National Park. Nor does it set out the full range of relevant national or local planning policy and practice that may be applied by decision-makers when considering applications for the provision of housing. It has been prepared to provide clarity and guidance for applicants and should be read alongside the relevant development plan policies for the area. However, the Statement will be used as a material consideration in the determination of planning applications.
- 3.5 As the Statement has been prepared to address concerns about the anticipated shortfall in housing land supply prior to the adoption of the new Local Plan, the Council expects applications to be accompanied by evidence of deliverability at the time they are submitted. Sites should be fully within the applicant's control and their development should not be dependent upon the delivery of significant off-site infrastructure which is not yet programmed. They should be capable of delivering housing completions within the period up to the end of 2023, i.e. the anticipated adoption date of the new Local Plan. The Council will seek to attach conditions to planning permissions, requiring commencement of development within 2 years from the date of the grant of planning permission.

4 Interim Policy Statement for Housing Delivery

- 4.1 The Council recognises the presumption in favour of sustainable development, as set out in the National Planning Policy Framework, and its application where a local planning authority cannot demonstrate a five year supply of deliverable housing sites. While the presumption applies, the Council will take a positive approach to planning applications for the provision of housing outside of the adopted settlement planning boundaries, subject to compliance with all appropriate development plan policies and the following criteria:
1. The site boundary is contiguous with an adopted settlement planning boundary, as defined on the Local Plan Policies Map.

Relevant Local Plan Policies:

- *LPP1 Spatial Policy 2 (Distribution of Housing)*
- *LPP1 Core Policy 10 (Natural Environment & Landscape Character)*
- *LPP1 Core Policy 11 (Built & Historic Environment and High Quality Design)*
- *LPP2 Policy DM1 (Planning Boundary)*
- *LPP2 Policy DM25 (Design)*

2. The scale of development is appropriate to the size, character and role of the adjacent settlement, having regard to the settlement hierarchy set out in LPP1 Table 2 (attached as an Appendix). In deciding whether the scale is appropriate, the Council will take account of the cumulative impact of extant unimplemented permissions in the relevant settlement.

Relevant Local Plan Policies:

- *LPP1 Spatial Policy 2 (Distribution of Housing)*
- *LPP1 Core Policy 11 (Built & Historic Environment and High Quality Design)*
- *LPP2 Policy DM1 (Planning Boundary)*
- *LPP2 Policy DM25 (Design)*

3. The proposed development will provide safe and convenient pedestrian and cycle access to key community facilities and services within the adjacent settlement.

Relevant Local Plan Policies:

- *LPP1 Core Policy 13 (Sustainable Travel)*
- *LPP1 Core Policy 11 (Built & Historic Environment and High Quality Design)*
- *LPP2 Policy DM25 (Design)*

4. The proposed development, individually or cumulatively, will not result in the actual or perceived coalescence of settlements. Where appropriate, this should be demonstrated through the submission of a visual and landscape character impact assessment.

Relevant Local Plan Policies:

- *LPP1 Core Policy 11 (Built & Historic Environment and High Quality Design)*
- *LPP2 Policy DM25 (Design)*

5. Within the setting of the South Downs National Park, an assessment is undertaken to demonstrate that the proposed development will conserve the special qualities of the National Park. This assessment should be informed by the SDNP View Characterisation & Analysis Study 2015, the SDNP Tranquillity Study 2017, and the SDNP Dark Skies Technical Advice Note 2018.

Relevant Local Plan Policies:

- *LPP1 Core Policy 10 (Natural Environment & Landscape Character)*
- *LPP1 Core Policy 11 (Built & Historic Environment and High Quality Design)*
- *LPP2 Policy DM25 (Design)*

6. An ecological impact assessment is undertaken and appropriate measures identified and implemented accordingly to mitigate any potential adverse impacts of the development on biodiversity and secure biodiversity net gain in accordance with the Council's Biodiversity Net Gain Technical Advice Note (February 2021).

Relevant Local Plan Policies:

- *LPP1 Core Policy 10 (Natural Environment & Landscape Character)*
- *LPP1 Core Policy 11 (Built & Historic Environment and High Quality Design)*
- *LPP2 Policy DM24 (Protection of Biodiversity and Geodiversity)*
- *LPP2 Policy DM27 (Landscape Design)*

7. The proposed development will make the best and most efficient use of the land, whilst responding sympathetically to the existing character and distinctiveness of the adjoining settlement and surrounding rural area. Arbitrarily low density or piecemeal development, including the artificial subdivision of larger land parcels, will not be acceptable.

Relevant Local Plan Policies:

- *LPP1 Core Policy 2 (Housing Type, Density and Mix)*
- *LPP1 Core Policy 11 (Built & Historic Environment and High Quality Design)*
- *LPP2 Policy DM25 (Design)*
- *LPP2 Policy DM27 (Landscape Design)*

8. It can be demonstrated that the proposed development is deliverable and viable, having regard to the provision of necessary on-site infrastructure, including affordable housing, green infrastructure and other requirements. Where the proposed development would create the need to provide additional or improved off-site infrastructure, a programme of delivery should be agreed with the relevant infrastructure providers to ensure that these improvements are provided at the time they are needed.

Relevant Local Plan Policies:

- *LPP1 Core Policy 1 (Affordable Housing)*
- *LPP1 Core Policy 7 (Infrastructure)*
- *LPP1 Core Policy 8 (Green Infrastructure)*
- *LPP1 Core Policy 12 (Flood Risk, Coastal Erosion, Sustainable Drainage and Slope Stability)*
- *LPP1 Core Policy 13 (Sustainable Travel)*
- *LPP1 Core Policy 14 (Renewable and Low Carbon Energy and Sustainable Use of Resources)*
- *LPP2 Policy DM15 (Provision for Outdoor Playing Space)*

- *LPP2 Policy DM16 (Children’s Play Space in New Housing Development)*

This Interim Policy Statement does not apply to planning applications for rural exception sites, accommodation for agricultural and other rural workers, the conversion of redundant rural buildings to residential use, or the replacement of existing dwellings in the countryside. Such applications will continue to be determined in accordance with LPP2 Policies DM2, DM3, DM4 and DM5.

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Appendix: LPP1 Table 2 – Settlement Hierarchy

Settlement category	Function	Settlements within this category
Primary Regional Centre	A large settlement accessible by road and public transport with a centre containing a large range of retail units, including the sale of higher order goods, a range of leisure opportunities, significant levels of employment and facilities such as a hospital with A & E services. Such settlements meet all of their own needs for higher level services.	Brighton and Eastbourne (both settlements are outside Lewes District, but they exert a strong influence on the district)
Secondary Regional Centre	A settlement accessible by road and public transport with a centre containing a range of retail units, including high street chains. A reasonable range of leisure opportunities are available and the town contains significant levels of employment. Key facilities, such as a hospital, are available. Such settlements meet the majority of their own needs.	Haywards Heath (this settlement is outside Lewes District, but it exerts a strong influence on the northern part of the district)
District Centre	Accessible settlements by road and public transport containing a range of shops, employment opportunities and facilities including a secondary school. Such settlements are not reliant upon other centres to meet day to day needs, but they require support from nearby secondary or primary centres to meet the higher level	Burgess Hill (this settlement is outside Lewes District, but it immediately borders the eastern boundary and is an influence on the north western part of the district), Uckfield (outside Lewes District, but is a strong influence on the north eastern part of the district), Seaford, Lewes, Newhaven,

	needs of their residents.	Peacehaven & Telscombe
Rural Service Centre	Sustainable locations (with either a frequent bus or rail service) with a number of key services and facilities that meet many day to day needs of their residents and those from the wider rural hinterland. Some employment opportunities are available.	Newick, Ringmer
Service Village	Villages that have a basic level of services and facilities, public transport provision (possibly not frequent) and limited employment opportunities. Residents can have some of their day to day needs met in such locations, although higher order settlements need to be accessed to enable this to be fully achieved.	Barcombe Cross, Ditchling*, Firle*, Glynde*, Plumpton Green, Wivelsfield Green
Local Village	Villages that have very few facilities and services and have poor levels of accessibility to higher order settlements. Few, if any, employment opportunities are available.	Broyle Side, Cooksbridge, Chailey North, Chailey South, Falmer*, Kingston*, Piddinghoe*, Rodmell*, South Street (Chailey Parish), South Heighton
Hamlet	Settlements that generally have a population of less than 100, have an historic core (generally with a church), but are generally lacking social infrastructure and ease of accessibility to higher order settlements.	Barcombe, Bishopstone*, Norton*, Chailey Green, East Chiltington*, Hamsey*, Offham*, Plumpton, Iford*, Streat*, Southease*, Tarring Neville*, Telscombe Village*, Wivelsfield, Westmeston*

* Settlements within the South Downs National Park where this Policy Statement is not applicable.



Lewes District Council

FORWARD PLAN OF DECISIONS

Period covered by this Plan:
Date of publication:

1 March to 30 June 2021
24 February 2021

Membership of Cabinet:

Councillor James MacCleary: Leader of the Council and Chair of Cabinet

Councillor Zoe Nicholson: Deputy leader and Cabinet member for finance and assets

Councillor Matthew Bird: Cabinet member for sustainability

Councillor Julie Carr: Cabinet member for recycling and open spaces

Councillor Chris Collier: Cabinet member for performance and people

Councillor Johnny Denis: Cabinet member for communities and customers

Councillor William Meyer: Cabinet member for housing

Councillor Emily O'Brien: Cabinet member for planning and infrastructure

Councillor Ruth O'Keeffe: Cabinet member for tourism and devolution

Please see the explanatory note appended to this Plan for further information and details of how to make representations and otherwise contact the Council on matters listed in the Plan. Documents referred to will be available at least 5 clear working days before the date for decision.

Forthcoming decisions:

Title, description and lead cabinet member:	Ward(s):	Decision type:	Decision maker:	Expected date of decision:	Expected exemption class: (Exempt information reason as defined by Part 1 of Schedule 12A of the Local Government Act 1972 (as amended))	Consultation arrangements proposed or undertaken (where known):	Documents to be submitted:	Lead Chief Officer/ Contact Officer:
<p>Investing in Green Energy Initiatives</p> <p>Decision required to provide initial development funding for a solar farm development and next steps.</p> <p>(Lead Cabinet members: Councillor Matthew Bird, Councillor Zoe Nicholson)</p>	All Wards	Key	Cabinet	25 Mar 2021	Fully exempt Exempt information reason: 3	Policy and Performance Advisory Committee (if requested).	Report	<p>Director of Regeneration and Planning (Ian Fitzpatrick)</p> <p>Kate Richardson, Strategy and Partnership Lead for Sustainability kate.richardson@lewes-eastbourne.gov.uk</p>

Forthcoming decisions

Title, description and lead cabinet member:	Ward(s):	Decision type:	Decision maker:	Expected date of decision:	Expected exemption class: (Exempt information reason as defined by Part 1 of Schedule 12A of the Local Government Act 1972 (as amended))	Consultation arrangements proposed or undertaken (where known):	Documents to be submitted:	Lead Chief Officer/ Contact Officer:
<p>Planning Enforcement Policy Document</p> <p>A Planning enforcement document has been prepared that outlines the types of complaint that are received and how they we be processed.</p> <p>(Lead Cabinet member: Councillor Emily O'Brien)</p>	All Wards	Key	Cabinet	25 Mar 2021	Open	Policy and Performance Advisory Committee (if requested).	Report	<p>Director of Regeneration and Planning (Ian Fitzpatrick)</p> <p>Leigh Palmer, Interim Head of Planning Tel: 01323 415215 leigh.palmer@lewes-eastbourne.gov.uk</p>

Forthcoming decisions

Title, description and lead cabinet member:	Ward(s):	Decision type:	Decision maker:	Expected date of decision:	Expected exemption class: (Exempt information reason as defined by Part 1 of Schedule 12A of the Local Government Act 1972 (as amended))	Consultation arrangements proposed or undertaken (where known):	Documents to be submitted:	Lead Chief Officer/ Contact Officer:
<p>Interim Policy Statement for Housing Delivery</p> <p>The Interim Policy Statement sets out the criteria that will be used to determine planning applications for housing development outside of the adopted settlement planning boundaries if the Council is unable to demonstrate a 5 year supply of deliverable housing sites after May 2021.</p> <p>(Lead Cabinet member: Councillor Emily O'Brien)</p>	All Wards	Key	Cabinet	25 Mar 2021	Open	The draft document was considered by the Council's Local Plan Review Steering Group on 27 October 2020. Briefing meetings were held with affected town and parish councils during Nov/Dec 2020.	Report	<p>Director of Regeneration and Planning (Ian Fitzpatrick)</p> <p>Robert King, Senior Planning Policy Officer Tel: 01273 085455 robert.king@lewes-eastbourne.gov.uk</p>

Forthcoming decisions

Title, description and lead cabinet member:	Ward(s):	Decision type:	Decision maker:	Expected date of decision:	Expected exemption class: (Exempt information reason as defined by Part 1 of Schedule 12A of the Local Government Act 1972 (as amended))	Consultation arrangements proposed or undertaken (where known):	Documents to be submitted:	Lead Chief Officer/ Contact Officer:
<p>Recovery and reset programme</p> <p>This report will update on progress within the R&R programme.</p> <p>(Lead Cabinet members: Councillor Zoe Nicholson, Councillor James MacCleary)</p>	All Wards	Key	Cabinet	10 Jun 2021	Open	As detailed in the report.		<p>Chief Executive (Robert Cottrill)</p> <p>Lee Banner, Transformation Programme Manager Tel: 01323 415763 lee.banner@lewes-eastbourne.gov.uk</p> <p>Jo Harper, Head of Business Planning and Performance Tel: 01273 484049 jo.harper@lewes-eastbourne.gov.uk</p>

Forthcoming decisions

Title, description and lead cabinet member:	Ward(s):	Decision type:	Decision maker:	Expected date of decision:	Expected exemption class: (Exempt information reason as defined by Part 1 of Schedule 12A of the Local Government Act 1972 (as amended))	Consultation arrangements proposed or undertaken (where known):	Documents to be submitted:	Lead Chief Officer/ Contact Officer:
<p>Community Wealth Building</p> <p>This report updates Cabinet on progress implementing the Reimagining Lewes District Action Plan adopted in December 2020, for embedding community wealth building principles into the councils work, in line with the Corporate Plan.</p> <p>(Lead Cabinet member: Councillor Zoe Nicholson)</p>	All Wards	Non-Key	Cabinet	10 Jun 2021	Open	Policy and Performance Advisory Committee (if requested)		<p>Director of Regeneration and Planning (Ian Fitzpatrick)</p> <p>Jo Harper, Head of Business Planning and Performance Tel: 01273 484049 jo.harper@lewes-eastbourne.gov.uk</p>

Forthcoming decisions

Title, description and lead cabinet member:	Ward(s):	Decision type:	Decision maker:	Expected date of decision:	Expected exemption class: (Exempt information reason as defined by Part 1 of Schedule 12A of the Local Government Act 1972 (as amended))	Consultation arrangements proposed or undertaken (where known):	Documents to be submitted:	Lead Chief Officer/ Contact Officer:
<p>Joint Biodiversity Strategy</p> <p>The joint strategy and tailored action plan presented for approval.</p> <p>(Lead Cabinet members: Councillor Matthew Bird, Councillor Julie Carr)</p>	All Wards	Key	Cabinet	10 Jun 2021	Open	Input at expert panels has been applied	Report	<p>Director of Service Delivery (Tim Whelan)</p> <p>Jane Goodall, Strategy and Partnership Lead, Quality Environment Tel: 01273 484383 Jane.Goodall@lewes-eastbourne.gov.uk</p>

Forthcoming decisions

Title, description and lead cabinet member:	Ward(s):	Decision type:	Decision maker:	Expected date of decision:	Expected exemption class: (Exempt information reason as defined by Part 1 of Schedule 12A of the Local Government Act 1972 (as amended))	Consultation arrangements proposed or undertaken (where known):	Documents to be submitted:	Lead Chief Officer/ Contact Officer:
<p>Commercial Investment Strategy</p> <p>The Commercial Investment Strategy will set out the Councils approach to asset, development and business opportunities which the Council may pursue. It will also outline their priority areas for consideration of investment and the associated targets which need to be achieved.</p> <p>(Lead Cabinet member: Councillor Zoe Nicholson)</p>	All Wards	Budget and policy framework	Cabinet Full Council	10 Jun 2021 15 Jul 2021	Open	Policy and Performance Advisory Committee (if requested).	Report	<p>Director of Regeneration and Planning (Ian Fitzpatrick)</p> <p>Nathan Haffenden, Head of Commercial Business Development Tel: (01323) 410000 nathan.thompson@lewes-eastbourne.gov.uk</p>

Forthcoming decisions

Title, description and lead cabinet member:	Ward(s):	Decision type:	Decision maker:	Expected date of decision:	Expected exemption class: (Exempt information reason as defined by Part 1 of Schedule 12A of the Local Government Act 1972 (as amended))	Consultation arrangements proposed or undertaken (where known):	Documents to be submitted:	Lead Chief Officer/ Contact Officer:
<p>Asset Management Plan</p> <p>To agree the strategy and approach to all of our assets over the next four years.</p> <p>(Lead Cabinet member: Councillor Zoe Nicholson)</p>	All Wards	Key	Cabinet	10 Jun 2021	Open	Policy and Performance Advisory Committee to receive report if requested.	Report	<p>Director of Regeneration and Planning (Ian Fitzpatrick)</p> <p>Nick Adlam, Programme Lead for Newhaven Sustainability Tel: 01323 415214 nick.adlam@lewes-eastbourne.gov.uk</p>
<p>Wave Leisure Service Plan 2021/22</p> <p>To receive and approve the Wave Leisure service delivery plan for 2021/22</p> <p>(Lead Cabinet member: Councillor Ruth O'Keeffe MBE)</p>	All Wards	Key	Cabinet	10 Jun 2021	Open	Policy and Performance Advisory Committee to receive report if requested.	Report	<p>Director of Tourism and Enterprise (Philip Evans)</p> <p>Mark Langridge Kemp, Head of Property, Delivery and Compliance Tel: 07900 057102 mark.langridge-kemp@eastbourne.gov.uk</p>

Forthcoming decisions

Title, description and lead cabinet member:	Ward(s):	Decision type:	Decision maker:	Expected date of decision:	Expected exemption class: (Exempt information reason as defined by Part 1 of Schedule 12A of the Local Government Act 1972 (as amended))	Consultation arrangements proposed or undertaken (where known):	Documents to be submitted:	Lead Chief Officer/ Contact Officer:
<p>Update to the Local Validation List:- Information required to support/accompany planning applications</p> <p>All local authorities have local issues/impacts. The Local Validation List seeks to identify the key local information that would be required to supplement planning applications</p> <p>(Lead Cabinet member: Councillor William Meyer)</p>	All Wards	Non-Key	Cabinet	10 Jun 2021	Open	Policy and Performance Advisory Committee (if requested).	Report	<p>Director of Regeneration and Planning (Ian Fitzpatrick)</p> <p>Leigh Palmer, Interim Head of Planning Tel: 01323 415215 leigh.palmer@lewes-eastbourne.gov.uk</p>

Explanatory Note

The Council is required to publish information about all key decisions at least 28 days in advance of the decision being taken.

This plan is a list of the decisions likely to be taken over the coming four months. The list is not exhaustive as not all decisions are known that far in advance. The Plan is updated and re-published monthly.

The forward plan shows details of key decisions intended to be taken by the Cabinet and Chief Officers under their delegated powers.

The plan shows:-

- the subject of the decisions
- what wards are affected
- the decision type
- who will make the decision
- when those decisions will be made
- expected exemption class (open, part exempt or fully exempt.)
- what the consultation arrangements are
- what documents relating to those decisions will be available
- who you can contact about the decision and how to obtain copies of those documents referred to in the plan

What is a key decision?

"Key decisions" relate to a decision, which is likely:-

(1) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or

(2) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Council's area.

What is budget and policy framework?

When a decision is marked as "budget and policy framework", it requires the approval of Full Council.

Confidential and exempt information

From time to time, the forward plan will indicate matters (or part thereof) which may need to be considered in private, during which time the press and public will be excluded. This is in accordance with the provisions of Regulation 5(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Any representations that such matters should not be considered in private should be sent to the contact officer.

Information given to the Council by a Government Department on terms which forbid its disclosure to the public, information which cannot be publicly disclosed by a Court Order and information, the disclosure of which is prohibited by an enactment are all legally defined as “Confidential Information” and must not be disclosed. All other local authority information which it is desired should not be disclosed has to be categorised under one or more of the following “Exempt Information” reasons (as given under Schedule 12A of the Local Government Act 1972) and subject to the public interest test.

Category	Condition No.
1. Information relating to any individual.	See conditions 9 and 10 below.
2. Information which is likely to reveal the identity of an individual.	See conditions 9 and 10 below.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).	See conditions 8, 9, 10 and 12 below.
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.	See conditions 9, 10, 11 and 12 below.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.	See conditions 9 and 10 below.
6. Information which reveals that the authority proposes— (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.	See conditions 9, 10 and 12 below.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.	See conditions 9 and 10 below.

Conditions
8. Information is not exempt information if it is required to be registered under: (a) the Companies Acts (as defined in section 2 of the Companies Act 2006); (b) the Friendly Societies Act 1974; (c) the Friendly Societies Act 1992; (d) the Industrial and Provident Societies Acts 1965 to 1978; (e) the Building Societies Act 1986; or (f) the Charities Act 1993.

“Financial or business affairs” includes contemplated as well as past or current activities.

9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992.

10. Information which:

(a) falls within any of paragraphs 1 to 7 above; and

(b) is not prevented from being exempt by virtue of paragraph 8 or 9 above,

is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

11. “Labour relations matter” means:

(a) any of the matters specified in paragraphs (a) to (g) of section 218(1) of the Trade Union and Labour Relations (Consolidation) Act 1992 (matters which may be the subject of a trade dispute, within the meaning of that Act); or

(b) any dispute about a matter falling within paragraph (a) above;

and for the purposes of this definition the enactments mentioned in paragraph (a) above, with the necessary modifications, shall apply in relation to office-holders under the authority as they apply in relation to employees of the authority;

“Office-holder”, in relation to the authority, means the holder of any paid office appointments to which are or may be made or confirmed by the authority or by any joint board on which the authority is represented or by any person who holds any such office or is an employee of the authority.

“Employee” means a person employed under a contract of service.

12. “The authority” is a reference to the council or a committee or sub-committee of the council or a joint committee of more than one council.

Further information

The plan is available for inspection, free of charge upon request from Reception at the Council Offices at Southover House, Southover Road, Lewes between 9.00am and 5.00pm on Monday to Friday; Saxon House, Meeching Road, Newhaven between 10.00am and 2.00pm on Monday to Friday; the Tourist Information Centre at 37 Church Street, Seaford between 9.00am and 4.45pm on Monday to Friday and the Information Office, Meridian Centre, Peacehaven between 9.00am and 4.00pm on Monday to Friday and 9.00am to 12.00noon on Saturday, [Council website: http://www.lewes-eastbourne.gov.uk/councillors-committees-and-meetings/cabinet-and-committees/](http://www.lewes-eastbourne.gov.uk/councillors-committees-and-meetings/cabinet-and-committees/)

If you have any questions about the Forward Plan please contact Simon Russell, Interim Head of Democratic Services, on (01323) 415021, or e-mail simon.russell@lewes-eastbourne.gov.uk

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Policy and Performance Advisory Committee Work Programme 2020/2021

Subject	Lead Officer	Date of meeting
Quarterly Performance report Q4	Millie McDevitt, Performance & Programme Lead millie.mcdevitt@lewes-eastbourne.gov.uk	29 June 2020
Review of the Development Management area of the Planning Service.	Leigh Palmer, Head of Housing and Development leigh.palmer@lewes-eastbourne.gov.uk	15 September 2020
Recovery and Reset Programme (including Corporate Plan 2020-2024 work plan 20/21)	Jo Harper, Head of Business Planning and Performance jo.harper@lewes-eastbourne.gov.uk	15 September 2020
Quarterly Performance report Q1	Millie McDevitt, Performance & Programme Lead millie.mcdevitt@lewes-eastbourne.gov.uk	15 September 2020
UTC, Newhaven	Peter Sharp, Head of Regeneration peter.sharp@lewes-eastbourne.gov.uk	15 September 2020
Wave Leisure Partnership support	Phil Evans, Director of Tourism and Enterprise philip.evans@lewes-eastbourne.gov.uk	15 September 2020
Chair of Lewes District Council's Civic Programme	Caroline Hanlon, Civic and Member Services Officer, caroline.hanlon@lewes-eastbourne.gov.uk	03 November 2020
Recovery and Reset Programme	Jo Harper, Head of Business Planning and Performance jo.harper@lewes-eastbourne.gov.uk	03 November 2020
Quarterly Performance report Q2	Millie McDevitt, Performance & Programme Lead millie.mcdevitt@lewes-eastbourne.gov.uk	30 November 2020

Policy and Performance Advisory Committee Work Programme 2020/2021

Draft Budget Update	Andrew Clarke, Deputy Chief Finance Officer Andrew.Clarke@lewes-eastbourne.gov.uk	30 November 2020
Local council tax reduction scheme	Bill McCafferty, Revenues and Benefits Manager, bill.mccafferty@leweseastbourne.gov.uk	30 November 2020
North Street Quarter - update on delivery	Beverley Lucas, Specialist Project Manager, beverley.lucas@lewes.gov.uk	30 November 2020
Community Wealth Building	Jo Harper, Head of Business Planning and Performance jo.harper@lewes-eastbourne.gov.uk	30 November 2020
Community Infrastructure Levy Recommendations for Spending	Emma Kemp, Planning Policy Officer emmakemp@lewes-eastbourne.gov.uk	30 November 2020
Report on the Memorandum of Understanding between Environment Agency and Lewes District Council relating to coastal risk management at Telscombe Cliffs	Tim Bartlett, Specialist Advisor (Coastal and Flood Risk Management) tim.bartlett@leweseastbourne.gov.uk	30 November 2020
General Fund Revenue Budget 2021/22, Capital Programme	Andrew Clarke, Deputy Chief Finance Officer andrew.clarke@lewes-eastbourne.gov.uk	25 January 2021
Voluntary Sector Report	Seanne Sweeney, Strategy & Corporate Projects Officer seanne.sweeney@lewes-eastbourne.gov.uk	25 January 2021
Update on the review of the Development Management area of the Planning Service.	Leigh Palmer, Head of Housing and Development leigh.palmer@lewes-eastbourne.gov.uk	25 January 2021
Annual Lewes District Community Safety Partnership Report.	Oliver Jones, Strategy & Partnerships Lead oliver.jones@lewes-eastbourne.gov.uk	25 January 2021

Policy and Performance Advisory Committee Work Programme 2020/2021

Climate Change and Sustainability Strategy	Kate Richardson, Strategy and Partnership Lead for Sustainability kate.richardson@lewes-eastbourne.gov.uk	25 January 2021
General Fund Revenue Budget 2021/22, Capital Programme	Andrew Clarke, Deputy Chief Finance Officer andrew.clarke@lewes-eastbourne.gov.uk	25 January 2021
Treasury Management and Prudential Indicators 2021/22, Capital Strategy & Investment Strategy	Andrew Clarke, Deputy Chief Finance Officer andrew.clarke@lewes-eastbourne.gov.uk	25 January 2021
Fees and charges (part exempt)	Ola Owolabi, Deputy Chief Finance Officer ola.owolabi@lewes-eastbourne.gov.uk	25 January 2021
Tourism in the District Update	Helen Browning-Smith, Tourism and Culture Manager Helen.Browning-Smith@lewes-eastbourne.gov.uk	25 January 2021
Planning Technical Advice Notes	Matt Hitchen, Senior Planning Policy Officer matt.hitchen@lewes-eastbourne.gov.uk	25 January 2021
Wave Leisure Partnership Support update	Phil Evans, Director of Tourism and Enterprise philip.evans@lewes-eastbourne.gov.uk	25 January 2021
Quarterly Performance report Q3	Millie McDevitt, Performance & Programme Lead millie.mcdevitt@lewes-eastbourne.gov.uk	25 January 2021
The Council's approach to development and sustainability for public sector sites in Newhaven	Leighton Rowe, HEDP Development Project Manager leighton.rowe@lewes-eastbourne.gov.uk	15 March 2021

Policy and Performance Advisory Committee Work Programme 2020/2021

Investing in Green Energy Initiatives	Kate Richardson, Strategy and Partnership Lead for Sustainability kate.richardson@lewes-eastbourne.gov.uk	15 March 2021
Interim Policy Statement for Housing Delivery	Robert King, Senior Planning Policy Officer, robert.king@lewes-eastbourne.gov.uk	15 March 2021

Standing Items at all meetings of the Committee

- Forward Plan of Decisions
- Policy and Performance Advisory Committee Work Programme